

Tennessee Medieval Faire & Tennessee Pirate Fest

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General Vendor Guidelines

(Please keep this page for your reference)

Festival Site Address: 550 Fiske Road, Harriman, TN (30 miles west of Turkey Creek, Knoxville)

Mailing Address: 150 Culton Ln, Kingston, TN 37763

Juried/Quality: This show is juried to ensure quality and fit. **Items should fit within event time-period.** An approved craft vendor **MUST** hand-craft his/her own work. No imported work, work made from kits, or work made by others (with the exception of master and supervised apprentice). Food products must be of high quality. Food vendors must comply with health department rules and regulations, provide a current copy of liability insurance, and (if cooking onsite) vendors are to list the show producers as “additionally insured.”

Fees: For a 12’ tent space sales frontage, vendor fee for Crafts is \$40/day (with credit is \$41.50/day) or for Food \$80/day (with credit \$83/day). Payment and signed contract are due after being approved for the show. Please write checks or money orders to **Darkhorse Entertainment, LLC**. In the memo line, write Craft or Food. Payment is non-refundable within 30 days before the show opens, unless the show is totally cancelled before opening. A \$25 fee will be added for returned/NSF checks. Payment after due date is subject to a \$50 late fee.

Tents: Vendors will provide own tent, cart, or booth; ropes and weights as needed; tables, chairs, and décor. Pop-up tents are acceptable, but tents must be waterproof and flame retardant. Vendors must provide and maintain one fire extinguisher per booth (5-10 lbs, 20 lbs for vendors with flame/fire). Vendors should provide own wood chips or pine needles in case of rain. Water and power are available, but limited (preference will be given to food vendors and craft demonstrators). Please indicate utility requests on your application.

Tent Décor & Costumes: Tent décor should be added to support the festival theme. In addition, contemporary tables and chairs must be covered completely with “period” cloth, and plastic or contemporary storage containers must be kept out of sight. All participants are required to wear at least a suggestion of a costume that fits the festival theme and family nature of the show.

Hawking & Patron Interaction: “Hawking” (drawing attention to your wares) is encouraged if done in a “period,” neighborly and family-friendly way. Pleasantly interacting with patrons and actors is encouraged.

Attendance: Your booth must be attended at all times. Having an assistant is encouraged to give you breaks. All participants must be listed on the participant form for security check-in and have signed a release agreement for our records. Inviting guests to come through the participant check in is strictly forbidden. The festival is open rain or shine. Vendors who do not vend during bad weather (but the show is open) might not be asked back. If you cannot vend, please alert us ASAP.

Credit: Being able to accept both cash and credit/debit cards is encouraged. Vendors must bring own “bank.”

Security: Gates will be closed after show hours. However, the festival is **not** responsible for loss due to weather, theft, etc. Do **not** leave valuables in your booth overnight. The festival does not provide night security.

Housing: Some free primitive onsite camping is available for participants, if necessary and requested. Shower availability and motel discounts are TBD.